General Reimbursement Form  
(Non-Entertainment)  
English, History, Philosophy Administrative Unit  

Date Submitted: ________________

Check the appropriate Department:  
- D01018 English  
- D01019 History  
- D01021 Philosophy  
- D01328 Admin Unit

Legal Full Name (first/last): ________________________________________________

Reason for Purchase: ______________________________________________________

<table>
<thead>
<tr>
<th>Item(s) Purchased:</th>
<th>Books: 750120</th>
<th>Office Supplies: 720330</th>
<th>Membership Fees: 780290</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Computer Software: 770140</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

Copy Paper: 720350 Other: ____________________________

Grand Total: $__________________________

Funding Source: ____________________________________________________________

Approved by Analyst or FAO: ____________________________

*Please tape receipt(s) on a separate sheet of paper.

Initials of ePay Transactor: ____________________________ Chair's Approval: ____________________________

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revised 3/5/13

revised by rbarron