

**English/History/Philosophy Admin Unit
Honarium
Request Form**

Date _____

Check the appropriate Department:

D01018	English	<input type="checkbox"/>
D01019	History	<input type="checkbox"/>
D01021	Philosophy	<input type="checkbox"/>
D01328	Admin Unit	<input type="checkbox"/>

Requestor's Name _____

Requestor's Signature: _____

***Please attach a completed W-9 with this form and an Event Flyer**

Guest Legal Name: _____

Guest Phone: _____

Guest Email: _____

Event Title: _____
(Please provide an event flyer/ announcement to the transactor)

Date of Event: _____

Reason for Honorarium: _____

Amount of Honoraria: _____

Fund: _____

FAU Approved:

_____ Jennifer Morgan - Analyst
_____ Jessica Nosce, Analyst
_____ Celeste Townsend - Analyst
_____ Sharon Shanahan - Financial and Administrative Officer